**Meeting 27/09/20**

Agenda

1. IT technologies - have a look at subheading and choose if any what you are comfortable writing about (have to do 4 and bottom of each is personalized to suit 1 person so i believe should have 1 person per and can collaborate on a draft once completed)
2. Project Idea - we should come to some understanding of a idea we want to pursue in correlation with assignment 3 (with 2 remaining out of IT technologies i believe they should do some of content on project idea splitting it into 2 parts)
3. Roles as to what we will be looking at getting done in the week until next meeting
4. Locking in of meeting times whether it be sat/sun or to add one in during the week

All the above is split individual work but it will all come together in draft formats with everyone's input being taken in, I believe this will be the best outlay for succeeding to get content.